

# **Registration Process**

To register online for graduate credit from Saint Mary's University, follow these easy steps.

- 1. Go to <a href="mailto:pdi.smumn.edu">pdi.smumn.edu</a>
- 2. Select "Learner Login" in top toolbar
- 3. Enter username (cesa10) and password (cesa10)
- Select the blue REGISTER button for the course and section number for which you want to register

GPDI 5050K (1 credit)

**Book Study: Power of Teacher Rounds** 

Cost per Credit \$ 140.00

Course Dates: Jun. 15- Jul. 31, 2015

Coursework due: July 31, 2015 Instructor: Kristen Gundry

- 5. Complete the form as prompted
- 6. Verify the course and section number
- 7. Submit your request for graduate credit.

You should receive an email confirmation of your registration at the email address you provided. Tuition statements are mailed out once a month on the 21<sup>st</sup>, and payment is due by the 15<sup>th</sup> of the following month. Online statements are sent via email to those accepted into a degree program at Saint Mary's University.

#### **PLEASE NOTE:**

After your grades have been recorded, you may receive an official transcript from Saint Mary's University free of charge by filling out and sending in the <a href="Transcript">Transcript</a> Request form.

#### Additional PDI Website Information

### Quicklinks (Left side)

- Student FAQ's
- Transcript Request Form
- ProQuest Access & Information (Electronic Educational Journals Database)
- SMU Degree Programs Information
- Contact Information for PDI Office

## Icons (Right side)

- Learn More Explore current PDI initiatives such Book Studies, School-Based Seminars, Mentorship Programs, or Curriculum Planning
- Getting Started Learn how to start a new course or a new collaborative partnership in your school or district.
- Conference Login for online registration of custom seminars held at your school or district.

## Other Programs (Top Tool Bar)

- MN License Renewal: Seminars held each semester in each of the 4 state required areas of study.
- GPDE Graduate Professional Development for Educators program provides educators with courses to support their teaching & learning throughout their careers. See the full GPDE course catalog.

Direct questions about the course registration and/or related matters to: PDI Program Office Saint Mary's University 1-877-218-4755 pdi@smumn.edu.